

**Monroe Township, Muskingum County
Driveway Culvert Permit Application**

Permit # _____

Installations of Private or Commercial Driveway and Approach
(Private Access to a Township Road)

Application is hereby made by: _____
(Printed name of owner)

to install a minimum 12" diameter by 40' minimum length driveway culvert to establish a private entrance onto a county highway.

The private entrance is located (address/county road name/number/parcel number):

The property owner agrees to the responsibility of installation, backfilling, and covering of pipe. 411 Berm material or approved substitute to be used for backfilling and cover, with a minimum of 12 inches cover over pipe. Catch basins need to be installed for every forty (40) foot of culvert pipe.

The property owner agrees to the responsibility of maintaining the driveway culvert pipe. If this pipe is damaged the property owner agrees to incur all replacement cost which will include labor and material.

I agree to comply with all the conditions, restrictions, and regulations of the office of Monroe Township Trustees including the general provisions, hereto attached, and I understand that the granting of this permit does not in any way abridge the rights of the County Engineer's Office in their jurisdiction over township roads.

Submitted by: _____ Driveway site inspected and
Approved by: _____

Owner _____ Comments: _____

Address _____ Date: _____

Phone/Fax/Email _____ Installation Inspected by: _____

Date: _____ Comments: _____

Installations of Private or Commercial Driveway and Approach (Private Access to a County Highway)

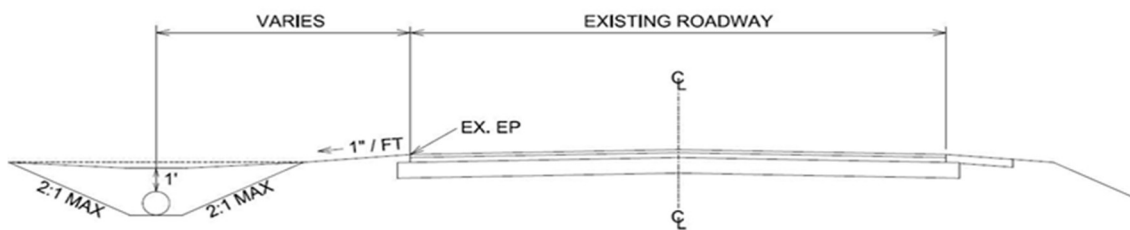
GENERAL PROVISIONS

1. RESPONSIBILITY

- A. Section 5543.16 of the Ohio Revised Code provides “The owners of land shall construct and keep in repair all approaches or driveways from the public roads, under the direction of the Monroe Township Board of Trustees.
- B. Following the culvert installation, all material, labor, and equipment necessary for the future maintenance of the driveway and approach shall be the responsibility of the property owner.
- C. If at any time the culvert ceases to function properly, it may be removed by the county in order to insure proper drainage, at the property owner’s expense.

2. DESIGN REGULATIONS

- A. Drive and approach to be constructed to avoid wash out of loose surface material and so that no surface water will be drained onto township road. Driveway approach shall be constructed with a gradual slope (1“per foot) to allow proper shoulder drainage, which will result in the development of a recessed approach or swale of appropriate length below the elevation of the shoulder edge. Individual conditions will vary.
- B. If required, culvert for drive shall be placed to line and grade of adjacent roadside ditch or as specified by the township.
- C. Pipe size shall be a minimum of 12-inch diameter (15 inch recommended) by 30 feet in length or as specified by the township.
- D. Recommended pipe: highway grade corrugated polyethylene smooth lined pipe (double wall plastic), or approved equivalent.
- E. Cover over pipe will vary according to individual conditions, however, a minimum of 12” is recommended.



TYPICAL DRIVEWAY CULVERT INSTALLATION DETAIL
NOT TO SCALE